



Avon Sailing Club Caravan, Campervan and Motorhome Management and Waiting List Policy

1. This policy is in place to enable Avon Sailing Club (ASC) to effectively manage the provision of its siting of touring caravans, campervans and motorhomes (further referenced as CCMs).
2. Seasonal pitches are provided under licence from Tewkesbury Borough Council (TBC) and at the absolute discretion of the Committee.
3. Owners of CCMs with no seasonal pitch space may use the club facilities subject to space available. This does not require booking except on very busy times such as Avon week. Members will be advised accordingly.
4. No more than 10 CCMs can be granted a seasonal pitch on the ASC site between 1st April and 31st October each year. Due to time needed to prepare the site after the winter, we ask that no CCM is brought to the club grounds before this date.
5. CCMs must be in good repair and able to be moved safely on and off the ASC grounds at all times in line with the permitted dates. Tents are not permitted on these pitches with the exception of 'pup tents' for juniors under the age of 18 camping with the owner of the CCM.
6. CCMs may be moved by the Rear Commodore site at any time as required. Every effort will be made to contact the member in advance.
7. All pitch charges for the dates above are outlined in the Annual Subscriptions list which may be amended from time to time.
8. No seasonal pitch fee reduction will be made for time a CCM is away from its allocated pitch.
9. CCMs must be no longer than 7.5 metres and must not have extendable sides or bodywork. Single awnings are permitted. This gives some room based on the pitches being a minimum of 8m long.
10. No CCM may be used for permanent habitation and in any case continuous habitation over 14 days in any month is not permitted.
11. Any member wishing to apply for a seasonal pitch must make an application in writing to the Membership Secretary by completing the relevant application form.
12. Members will be provided with a code of conduct to be followed at all times.
13. Applicants must be Ordinary or Honorary Members and have completed at least 1 year's full membership prior to making an application.

14. Seasonal pitches are allocated on a first come, first served basis. A waiting list will be in place once all pitches have been allocated. The name of the applicant will be held on the waiting list in the order in which the written request for a pitch is received. Once the application is received the applicant will receive an acknowledgement. The waiting list will be published on the ASC website and updated regularly.

15. The member will hold the right to that seasonal pitch allocation until such time as they:

- no longer requires it
- resign their membership
- are asked to leave (only being invoked in line with ASC rules and policies)
- are in arrears with their Club subscription

The Membership Secretary must be informed in writing if a pitch is no longer required. When a pitch becomes available, it shall be offered in writing by the Membership Secretary to the person at the top of the waiting list.

16. Once offered a seasonal pitch, the member will have 14 days in which to respond to the Membership secretary with their intent to accept the offer. Every effort will be made to contact the member but should no response be received within 14 days; it will be taken that it is no longer required. Committee discretion may be used for extenuating circumstances.

17. If the offer of a pitch is declined or no response is received, the member will go to the bottom of the list unless they ask to be permanently removed. The pitch will then be offered to the next person on the waiting list.

18. If the offer is accepted, the member has a further 14 days to pay the relevant pitch fee.

19. If the pitch is offered after 31st October, payment will be due with the annual subscription request and must be paid before 31st March in the relevant membership year. Following the acceptance of a pitch, the member has up to 6 weeks in which to occupy the pitch. If this date falls between the 31st October and 1st April, the pitch must be occupied by 1st May at the latest. Any request for an extension to this date must be made in writing to the Membership Secretary for consideration by the Committee. The Committee will respond at its earliest convenience and its decision is final.

20. Failure to occupy the pitch within the dates outlined above may forfeit the pitch offer and it will be offered to the next person on the waiting list and any associated payment made for the relevant year will be refunded to the member.

21. Established seasonal pitch holders (those who have held a pitch for one year or longer) are required to occupy their pitch by 1st May each year. If this is not possible, they must make a written request for an extension to the Membership Secretary for consideration by the Committee. The Committee will respond at its earliest convenience and its decision is final. Failure to occupy the pitch may result in your pitch allocation being revoked.

22. Once a pitch has been allocated the member may not move or change a CCM's location unless approved by the Committee.

23. Pitches are strictly non-transferable. If you no longer require your pitch, please see section 15. above.
24. There is no entitlement to electricity hook up as part of any pitch.
25. Every CCM shall provide its own rubbish bin and ensure that they are emptied and rubbish taken off the site regularly.
26. CCM owners must ensure the site is maintained and grass is cut regularly.